

UNCAS FARMS PRE-ORDER FORM

98 Townhouse Road, Whitefield, Maine 04353

207-549-5185

NAME:

ORDER DATE:

ADDRESS:

PHONE:

PICK UP DATE:

EXAMPLES OF HOW TO FILL OUT THE ORDER FORM

Page	Can/Bottle Deposit (.05)	Taxable Item (.05)	Product Number	Size	Product Description	Quantity	Total Cost
69	\$1.20	\$0.82	18888	24/12 oz	REEDS Ginger Brew Extra	1 case	\$14.98
53			82510	1/1lb	GRAFTN Ched Cheese	1	\$4.76

YOUR ORDER STARTS HERE

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Instructions

- 1.) Fill out order carefully and completely. Please check all information to make sure it is correct.
- 2.) Add the Total Cost column for entire order and write the amount in the Subtotal row.
- 3.) Multiply the Subtotal amount by .06 and write the amount in the Surcharge row.
- 4.) Add Taxable Items for entire order and write the amount in the Tax row.
- 5.) Add Can/Bottle Deposit amount for the entire order and write it in the Can/Bottle row.
- 6.) Add all these amounts together and write it in the Total Due row.

Subtotal	
Surcharge (.06)	
Tax (.05)	
Can/Bottle Deposit (.05)	
Total Due	